

**DEPARTMENT:** Elections 101-409-425

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**VENDOR:** Election Systems & Software

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**PO #** NA

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**PO DATE:** NA

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**INV DATE:** 11/20/2020

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**APPROVAL REQUIRED**      **DATE APPROVED:**

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**EXPLANATION:** PO was not requested for Nov 2020 Election

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**Election Systems & Software, LLC**  
 6055 Paysphere Circle  
 Chicago, IL 60674  
 (877) 377-8683



INVOICE NO.	PAGE
1172689	1
INVOICE DATE	
11/20/20	

DEC 01 2020

**BILL TO:** NAVARRO COUNTY, TEXAS  
 PO BOX 1018  
 CORSICANA TX 75151-1018

NAVARRO COUNTY  
 AUDITOR'S OFFICE

**SHIP TO:** Navarro County, Texas  
 601 N 13th St  
 Ste 3

Corsicana, TX 75110

ACCOUNT NO.	CUSTOMER P.O. NUMBER	TERMS	ORDER NO.	SALES REP.	SHIP VIA
N08077	ELECTION SUPPRT 11/03/	NET 30 DAY	1258694	2861	ES&S DEL
QTY. ORDERED	DESCRIPTION	UNIT PRICE	UOM	DISC %	EXTENDED PRICE

Coverage Date

Election Ref: 11/03/2020

1.00 Site Support - Per Election  
 By: Clark, Andy

4675.000000 DA

4,675.00

1.00 Admin Collection Surcharge

351.000000 EA

351.00

\*The Administrative Collection Surcharge  
 may be deducted from the payment of  
 this invoice if remittance is received  
 within 45 days of invoice date.

101-409-425

N08077 - Election Support 11/03/20

NA

Invoice #: 1172689

Vendor #: 3117

TX USD

.00

.00

.00

FREIGHT DISCOUNT

.00

SHIPPING & HANDLING

.00

TOTAL

5,026.00

USD

INVOICE NO.	ACCOUNT NO.	AMOUNT
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**NAVARRO COUNTY AUDITOR'S OFFICE**

300 W 3<sup>rd</sup> Ave, Suite 4  
Corsicana, Texas 75110  
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,  
Kaye Martin, Assistant  
Lisa Clay, Assistant  
Patty Wells, Assistant  
Jan Wise, Administrative Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

Jan Wise, Administrative Assistant

**INTEROFFICE MEMO**

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- Budget Account Number (Line Item) is missing – Acct # \_\_\_\_\_
- Insufficient budget
- Payment Request inconsistent with County Policy
- Other \_\_\_\_\_

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: PO # was not requested for Nov 2020 Election.  
Systems & Software  
INV 1172689

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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300 W 3<sup>rd</sup> Ave, Suite 4  
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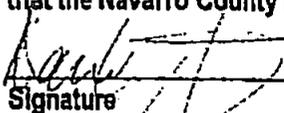
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Systems & Software  
TW 11/2/089

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Signature

12/7/20  
Date